

# General terms and conditions for participation in events and missions of Water Alliance

## **1. Participation:**

Registration for participation in events and missions takes place via the website of Water Alliance. Participation requests are processed on a first-come, first-served basis. Once registered, the participant is obligated to participate.

## **2. Selection:**

Water Alliance reserves the right to refuse or cancel registrations if there are justified reasons to do so. This assessment includes considerations regarding the objectives of the company or institution and the nature of the collective participation.

## **3. Costs:**

Participation fees are determined by Water Alliance and are exclusive of VAT. The participation fees generally include registration costs and a standard package (e.g., presentation space, booth space with chairs, table, or brochure display), if applicable and depending on the available space and the event setup.

Not included: Any additional costs not included in the standard package will be invoiced directly to the participant. This may include extra furniture or audiovisual equipment. These extras can be ordered separately after registration, in consultation with the booth designer and/or Water Alliance. Travel and accommodation costs are not included in the participation fees, unless explicitly stated otherwise.

## **4. Photo and video recording:**

During events or missions, Water Alliance may take photos and/or videos of the participants for marketing purposes. If participants object to this, they must explicitly inform Water Alliance. If no objection is made, Water Alliance assumes that the participant grants permission to publish the images and indemnifies the organizer against any claims.

## **5. Logistics:**

Shipping of promotional materials or other equipment must be arranged through a designated freight carrier by the participant itself. The transportation costs will be invoiced directly to the participant by the carrier. It is recommended to use either the

collective carrier or an official carrier. Water Alliance is not responsible for the shipping, receiving, assembly, or disassembly of materials before or after an event.

#### **6. Payment:**

The participant is liable for the participation fees stated on the registration page. All amounts are exclusive of VAT and are invoiced in one instalment. Payment must be made within two weeks of receiving the invoice. If payment is not received on time, participation may be refused.

#### **7. Cancellation by participant:**

By registering, the participant agrees to the payment obligation for the participation fee. In case of cancellation by the participant, the following costs will be charged:

- Up to 8 weeks before the event: 50% of the participation fee (excl. VAT)
- Between 8 and 4 weeks before the event: 80% of the participation fee (excl. VAT)
- Within 4 weeks before the event: 100% of the participation fee (excl. VAT).

Note: Conference fees are non-refundable.

#### **8. Cancellation by organizer:**

Water Alliance reserves the right to cancel the event. In such cases, the participant is not entitled to compensation. If the event is cancelled, participation fees will be reimbursed after deducting any costs already incurred by Water Alliance.

#### **9. Deadlines:**

Participants must adhere to all deadlines set by Water Alliance. If deadlines are missed, Water Alliance cannot be held responsible for any financial consequences for the participant.

#### **10. Legal liability:**

Legal liability for injury, damage to third parties or their property, personal injury, damage, loss, or delay of any kind is the full responsibility of the participant.

#### **11. Exclusion of liability:**

Water Alliance will carry out all activities to the best of its ability. Except in cases of intentional acts or gross negligence, all liability is excluded.

#### **12. Lack of interest:**

In the event of insufficient interest and number of participants, Water Alliance reserves the right to cancel the event or mission, in which case all liability is excluded. If the event is cancelled, participation fees will be reimbursed after deducting any costs already incurred by Water Alliance.